

Report to the Constitution and Member Services Standing Scrutiny Panel



Date of meeting: 27 February 2013

Report of: Assistant to the Chief Executive

Subject: Review of Officer Delegation – 2012/13

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Recommendations:

- (1) That a report be submitted to the Overview and Scrutiny Committee and the Leader of the Council to consider the proposed changes to officer delegation in respect of executive functions set out in Appendix 1 to this report; and
- (2) That a report be submitted to the Council recommending the suggested alterations to officer delegation in respect of Council functions set out in Appendix 2 to this report.

Report

1. Introduction

1.1 Each year officer delegation is reviewed by this Panel. This follows a review by an Officer Working Party which draws together any proposed changes to officer delegation which are put forward by Service Directors.

1.2 Attached to this report are two Appendices. Appendix 1 deals with executive functions and Appendix 2 with Council functions. Executive functions are agreed by the Leader of Council and any proposals from Appendix 1 which the Panel wishes to recommend will be submitted initially to the Overview and Scrutiny Committee at the next available meeting and then to the Leader of Council for approval before they are published in the Constitution.

1.3 Proposals in Appendix 2 are Council functions and are therefore subject to report to the Overview and Scrutiny Committee and the Council before they are published in the Constitution.

2. Review of Delegation

2.1 Appendices 1 and 2 set out the subject matter of the proposed delegation change and some notes as to why the change is thought necessary and the Panel is asked to review these proposals and give their approval.